



## CURSOS D'ESTIU ONLINE 2020

### ***B1 English Language Skills and Business***

This course is designed for students of B1 and above to develop skills and feel more confident communicating in a business context.

The focus is on spoken and written communication with a practical emphasis and will include vocabulary and strategies that can be applied to negotiations, meetings, presentations, written reports and emails.

Teacher: Vicky Chadd

#### **Content**

- **Presentation skills:** strategies for prepared and spontaneous presentations, linkers and key expressions, dealing with questions, describing trends (e.g. graphs and statistic)
- **Participating in Meetings:** Negotiating, brainstorming, problem solving, key phrases and language. Role plays and case studies.
- **Business Emails :** Key phrases, common mistakes, formal vs informal register
- **Discussions:** of current business themes based on authentic texts and video.
- **Listening:** focusing on a variety of accents.
- **Language:** Discourse markers to link ideas, phrasal verbs and expressions for business situations

#### **Methodology**

This is an online course which will use the platform “ZOOM” for the daily video sessions. Participants will interact with the teacher and with each other using the different interactive options this platform provides. Each session will include specific content and language practice in the 4 basic skills.

Homework, extension materials, reference sources and revision activities will be posted regularly on the Moodle platform. The course will be divided into a number of modules, each of which will include cultural and language content materials together with a number of interactive activities aimed at assessing the students' progress. The Moodle platform will also serve as the channel of information and communication with the participants, where they will receive individualized feedback outside video sessions.

### **Assessment**

This is a continuous assessment-based course. There will be a number of interactive activities covering the course content and the 4 basic language skills that will assess the participants' progress on the Moodle platform. Students will receive individualized feedback for the activities they do.

### **ACCÉS AL CURS:**

**Persones destinatàries:** han de tenir un nivell de llengua corresponent com a mínim al B1 del Marc europeu Comú de Referència. Si no podeu acreditar el vostre nivell haureu de fer una prova en el moment de la matriculació.

**Durada:** 30h (10 sessions de 3h), o bé 45h (15 sessions de 3h)  
Cada sessió diària constarà de 2 hores de classe *online* a través de la plataforma Zoom, més una hora de treball *offline*

**Horari:** de 10.00 a 13.00 de dilluns a divendres, entre el 29 de juny i el 17 de juliol (segons opció escollida)

**Certificació:** en acabar el curs, es lliurarà un certificat acreditatiu. Es requereix una assistència del 80% per obtenir-lo.

**Preu:** 169,80€ (30h), o bé 229,80€ (45h)

**Matriculació:** del 8 al 26 de juny de 2020 per e-mail a [secretaria@eoilapau.net](mailto:secretaria@eoilapau.net)